

SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION

May 6, 2003
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

WORKSHOP – 6:30 p.m.

1. Electro-Magnetic Field Report from Santee Citizens for Safe Power

Ms. Ellen Hollaway, representing Santee Citizens for Safe Power, provided reports to the Board regarding electro-magnetic fields and the committee's concern regarding potential impact to the Hill Creek School area.

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:07p.m.

Members present:

Barbara Ryan, President
Dianne El-Hajj, Vice President
Cathy Abel, Clerk
Dustin Burns, Member
Julie McIntosh, Member

Staff present:

Marcia Johnson, Superintendent and Secretary to the Board
Carolyn Harness, Assistant Superintendent, Business Services
Lisbeth Johnson, Assistant Superintendent, Educational Services
Bill Stumbaugh, Director, Pupil Services
Sue Yakubik, Assistant Superintendent, Human Resources
Arletta Schaffer, Recording Secretary

2. President Ryan invited Jeanne Barker, Cajon Park school secretary, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion:	Abel
Second:	El-Hajj
Vote:	5 – 0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Requests for Use of Facilities
 - 1.2. Enrollment Report
 - 1.3. Developer Fees Collection Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events
2. Recognition of Santee School District's Participants in the 2003 Greater San Diego County Science and Engineering Fair

The purpose of the science fair is to promote a hands-on approach to science using the principles of the scientific process. Eighty students participated in the District science fair. Sixteen projects were selected for the Greater San Diego science fair. Those students were presented to the Board to be recognized for their achievements and each received a certificate from President Ryan. Two Santee students will progress to the state level competition.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS (none)

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items with Item E.2.12. held for separate consideration.

Motion:	McIntosh
Second:	Burns
Vote:	5 – 0

Superintendent

- 1.1. Approval of Minutes
- 1.2. Approval of East County SELPA Local Plan for Special Education 2003

Business Services

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval of Financial Reports
- 2.5. Approval/Ratification of Revolving Cash Report
- 2.6. Acceptance of Donations
- 2.7. Adoption of Resolution Requesting Temporary Transfer of Funds
- 2.8. Approval of Interdistrict Attendance Agreements
- 2.9. Approval of Contract for Nonpublic, Nonsectarian School/Agency Services
- 2.10. Approval of Issuance of New Warrants
- 2.11. Approval of Agreement with Confident Care Health Services Inc.
- 2.12. held by Carolyn Harness for separate consideration
- 2.13. Authorization to Enter Into Contract for Inspector Services
- 2.14. Adoption of Public Agency Retirement System (PARS) Resolution

Educational Services

- 3.1. Approval of Readmission of Expelled Student
- 3.2. Approval of Letter to Support State Funding for the Early Mental Health Initiative
- 3.3. Approval of the Academic Performance Index (API) School Site Grant Award for Santee School
- 3.4. Approval of School Accountability Report Cards for the 2001-2002 School Year

Human Resources

- 4.1. Personnel, Regular, with a copy to be made a part of the minutes. Consultants approved: Phillip Smith

For separate consideration:

- E.2.12. Award of Bids for Deferred Maintenance Projects

Carolyn Harness asked for separate consideration of this item in order to report an error on the roof replacement bid. The corrected bid award would be \$62,800. It was moved and seconded to approve the corrected recommendation for deferred maintenance projects.

Motion:	McIntosh
Second:	El-Hajj
Vote:	5 – 0

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Consideration to Proceed With a Parcel Tax for Santee School District

Superintendent Johnson brought forward this item to consider placing a parcel tax on the November 2003 ballot. If the Board were to consider a parcel tax election, it would be important to make that decision immediately in order to meet timelines for placing it on the ballot.

With the Board's authorization, a resolution would be considered at a future meeting. Member Burns believes that it would be important to talk with the Santee residents in a community forum environment before making a final decision. The Superintendent believes that the campaign work could be done without the assistance of a consultant. Member Abel asked if there were restrictions on the use of parcel tax funds. Carolyn Harness responded that the Board would set up the structure of the expenditures, which would be monitored by an oversight committee. Further research would be needed to determine if certain segments of the population could be exempted from the election. Member El-Hajj supported careful consideration of the research before making the decision. She is concerned that a parcel tax would make it difficult to seek support for a facilities bond in the future. She has gone on record as saying that she would support a parcel tax to enhance programs, such as music. Member McIntosh does not believe that a passage of a parcel tax would be successful for a variety of reasons. Philosophically, she has concerns for funding programs with one-time dollars. President Ryan believes that we have no choice but to proceed with revenue enhancements. Even if every position on the budget reduction list was cut, the 2003-04 budget would not be in balance. She supports giving people of the community the choice for their schools. It was moved and seconded to approve proceeding with a parcel tax election for the November 4, 2003 election.

Motion: Abel
Second: Burns
Vote: 4 – 1 (McIntosh – no)

Business Services

2.1. Approval of 2002-03 Budget Revisions for March

This item is the routine monthly report of budget adjustments. The estimated uncommitted ending balance is a negative \$42,000 due to losses of mandated costs income. The approval of the budget revisions report was moved and seconded.

Motion: El-Hajj
Second: Abel
Vote: 5 – 0

2.2. Discussion of 2003-04 District Budget

Stan Molina, CSEA president, addressed the Board to point out that classified employees have suffered heavy losses as a result of layoffs and reductions of hours. The CSEA executive board is working on a classified retirement incentive. Mr. Molina believes that this is a district with a heart and that this is a good time to give people an incentive to retire. He thanked Bev Blaylock, director of technology/communications, for setting up the Power School demonstration.

Carolyn Harness presented the list of non-personnel budget reduction suggestions received from staff, parents and community members. The Board reviewed the list and took the following actions:

DESCRIPTION	Estimated Savings	Motion	2nd	Vote
Reduce school site allocations. We fund at \$35.42 per CBEDS enrollment. The present site allocations total \$257,751. Reduce by \$5/student	\$35,000	McIntosh	Abel	5--0
Evaluate the home tutor program. Might be less expensive to hire 1/2 time teacher to conduct the program rather than paying substitute or hourly stipend rate.	\$38,000	McIntosh	Abel	5--0

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Eliminate General Fund AVID contribution for Carlton Oaks program	\$5,112	McIntosh	Abel	4--1 El-Hajj/no
Advertise our lower class size to attract transfers from districts that are raising the 1:20 ratio (if we keep our lower class size)		McIntosh	Abel	5--0
Eliminate the ability of school sites to carry over general fund allocations to the next year	\$35,000	McIntosh	Abel	4--1 Ryan/no
Tighten school schedules to have less school buses operating	\$5,000	McIntosh	Abel	5--0
Eliminate all regular education busing. Encroachment on general fund = \$66,000	\$66,000	McIntosh	Abel	4--1 Burns/no
Reduce 3 night Custodian II positions which are 12 month to 11 month		Abel	McIntosh	5--0
Transfer capital outlay expenditures to I-43 developer fee account and use all these funds. District may need this one-time source of funds to use as seed money for the entitlement process of the Renzulli site. The funds could be restored from the proceeds of the sale of Renzulli site, if it occurs.	\$99,000	Abel	McIntosh	5--0
Eliminate the deferred maintenance contribution (or transfer it to the proceeds from sale of real estate). These would be one-time revenue sources.	\$250,000	Abel	McIntosh	5--0
Charge developer fee fund for the utilities provided to the relocatables on a square footage pro rata basis. District has total of 625,569 square feet of facilities. Relocatables are 41,640 square feet of this total, or 7%. 7% of SDG&E payments. 2002-03 and 2003-04	\$58,000	Abel	McIntosh	5--0
Charge a rental fee to the live-on residents for their space and utilities.	\$5,000	Abel	McIntosh	5--0
Analyze special education class loads to ensure student load is at the maximum.		McIntosh	Abel	4--1 Burns/no
Reduce paper usage - use technology to communicate		McIntosh	Abel	5--0
Eliminate paper-based parent handbooks. They are on the web now.	\$20,000	McIntosh	Abel	5--0
No color copies/printing. Black and white only. Too expensive.		McIntosh	Abel	5--0
Use electronic forms on the Technology Web Page instead of paper ones.		McIntosh	Abel	5--0
Implementation of a student attendance calling system would probably pay for itself. Research the feasibility and cost of this.		McIntosh	Abel	5--0
Turn off computers at the end of each day where possible.		McIntosh	Abel	5--0
Find a way to implement an electronic system to gather, collect and input data for such things as test score achievement, instead of personnel.		McIntosh	Abel	5--0
Instead of distributing so many flyers regarding classes, etc., e-mail the notices to the teachers and post one copy in the lounge.		McIntosh	Abel	5--0
Spend less money on new computers at the district level.		McIntosh	Abel	5--0
Hold employee association meetings outside of work hours to reduce cost of substitutes	\$12,000	El-Hajj	Abel	5--0
Hold employee negotiations sessions outside of work hours to reduce cost of substitutes	\$12,000	El-Hajj	Abel	5--0
No travel out of state at all except where mandated.	\$5,000	El-Hajj	Abel	5--0
Reduce all departmental budgets. 1% = \$10,900.	\$10,900	McIntosh	Burns	5--0
Use non-classroom certificated management and non-management personnel as substitute teachers (for example, one day per week) whenever possible. Also use retirees.	\$100,000	McIntosh	Burns	5--0
Move Project SAFE offices back into District space and charge for rental (not a general fund expense) after lease on current facilities expires October 1, 2003.	\$12,000	Burns	McIntosh	5--0
Contract out buses for hire. Advertise to private schools.		El-Hajj	Abel	5--0
Increase ADA and Independent Study Contracts		El-Hajj	Abel	5--0
Income Sources from Community Sponsors		El-Hajj	Abel	5--0
Seek grants		El-Hajj	Abel	5--0
Give an incentive to employees to make cost savings suggestions		El-Hajj	Abel	5--0
Sell naming rights to district property which has sports fields on it		El-Hajj	Abel	5--0
Sell real estate property Renzulli Site and transfer capital outlay and long-term debt expenditures from general fund to these proceeds.	\$308,000	El-Hajj	Abel	5--0
Increase the facilities use fees to the maximum possible within guidelines of Civic Center Act.	\$10,000	El-Hajj	Abel	5--0
Pursue a parcel tax for operating expenses. Explore the process.		El-Hajj	Abel	5--0
Pursue a general obligation bond for facilities improvement		El-Hajj	Abel	5--0

Seek donations (money and supplies) from community and parents and PTA. Give a receipt for tax purposes.		El-Hajj	Abel	5--0
Promote parent donations for classroom supplies, like a wish list: for paper, pencils, tissues, etc.		El-Hajj	Abel	5--0
Apply for waivers on textbooks and surplus property sales proceeds to have latitude to use funds in other ways.		El-Hajj	Abel	5--0
Set up an educational foundation.		El-Hajj	Abel	5--0

Human Resources

4.1. Adoption of Resolution to Reduce Hours and/or Work Year of Identified Classified Employees and to Lay Off Identified Classified Employees

Following discussion at the previous meeting, it was moved and seconded to adopt a resolution to reduce hours and/or work year of certain classified employees and to lay off three bus attendants, four custodian IIs, one craftworker III (electrical), two and one-half interpreters for the hearing impaired, one secretary I (department) and an undetermined number of 1:1 special education instructional assistants.

Motion: Abel
Second: El-Hajj
Vote: 4 – 1 (Burns – no)

4.2. Adoption of Resolution Authorizing the Service of Final Notice of Non-reemployment for Certain Certificated Employees

It was moved and seconded to adopt a resolution authorizing the service of a Notice of Nonreemployment on one employee who was served with a pre-March 15 layoff notice but failed to timely file a request for hearing.

Motion: McIntosh
Second: El-Hajj
Vote: 5 – 0

G. BOARD POLICIES AND BYLAWS (none)

H. BOARD COMMUNICATION

President Ryan stated that assignments for promotion will be considered at the next meeting and that May 27 is the scheduled date for the next Joint City/Board Committee meeting.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator
Agency Negotiator: Sue Yakubik, Assistant Superintendent, Human Resources
Employee Organizations: Santee Teachers Association (STA)
California School Employees Association (CSEA)
3. Student Discipline Matters
4. Public Employee Performance Evaluation
Title: Superintendent
5. Conference with Real Property Negotiators
Location: Renzulli Site
Agency Negotiator: Carolyn Harness, Assistant Superintendent, Business Services
6. Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9
7. Public Employee Appointment: Superintendent

The Board entered closed session at 9:15 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 11:00 p.m. No action was reported. The May 6, 2003, regular meeting adjourned at 11:00 p.m.

Cathy Abel, Clerk

Marcia J. Johnson, Secretary